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| Project |  |
| Project Id | 2019S1-35 |
| Title | Biosecurity Handbook App |
| Description | Our Biosecurity Officers have asked for a phone app which displays their go to reference guide - the Biosecurity Officer's Handbook. This currently exists as a 200 page MS Word document that is accessible from our network on departmental PCs. Having this document permanently on their phones would ensure that this valuable information is always be available to them if our network (or the internet) suffers an outage or if they do not currently have their laptop or tablet within reach.  The project would need to further evaluate the limited user requirements above and explore the possibility and likely costs of expanding the capability of this app to include other documents, seamless update of all documents and whether user authentication is required for view some or all of the contents. |
| Contacts | Sponsor:  Mark Neilsen  [Mark.Neilsen@agriculture.gov.au](mailto:Mark.Neilsen@agriculture.gov.au)  Ph: 02 6272 2040 |
| In-scope | Document business requirements  Obtain agreement on what can be achieved within the project timeframe  Develop a project plan  Design the application  Identify suitable infrastructure & application development framework  Assess security considerations  Build and test the application  Demonstrate the application to Biosecurity Officers  Record the effort spent by the project team members on each task within the project and document the total “cost” of implementing the project. |
| Out-of-scope | Release will be managed by the department. |
| Skill requirements | Business analysis  Mobile app development & deployment  Testing  Project Management |
| Related projects | None |
| Project team size | 5 |
| Likely duration | Usually 13 weeks. |